



CLALLAM 2 FIRE-RESCUE

P.O. Box 1391, Port Angeles, WA 98362 • 360-457-2550 • www.clallamfire2.org

Jake Patterson
Fire Chief

Keith Cortner
Commissioner

Steve Hopf
Commissioner

Dan Huff
Commissioner

Meeting Minutes

Wednesday October 9th, 2024 at 10 AM
1212 E First Street, Port Angeles, WA 98362

Present:

Keith C. Cortner, Chairman
Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner
Jake Patterson, Fire Chief

Absent:

Heather Catuzo, Board Secretary

Guests: None

Call to Order of Special Commission Meeting

Chairman Cortner called the meeting to order at 10:02 AM.

Consent Agenda:

1. October 4, 2024 Payroll in the amount of \$107,964.66

Board Action: Commissioner Hopf made a motion to accept the consent agenda. Commissioner Huff provided a second to the motion, and with no discussion, the motion carried unanimously.

1. 2025 Budget discussion and workshop

The Board discussed the options for a 2025 budget based on a successful levy lid lift on the November 5th ballot. A priority list was discussed for the additional revenue which included refilling the Deputy Fire Chief position, potential part-time firefighter positions, vehicle and equipment replacement funding, and the need to set aside funding for the bond payoff for the Mt. Pleasant property. A draft 2025 budget with these areas included will be presented at the October 15th regular meeting for further consideration

Executive Session: The Board of Commissioners went into executive session at 11:32 AM for an announced time of 15 minutes to reconvene at 11:47 AM to discuss one item concerning the performance of a public employee per RCW 42.30.20 (1)(g). At 11:47 Commissioner Cortner extended the executive session and additional 15 minutes until 12:02 PM. The Special Meeting was restarted at 12:02 PM. No action was taken.

Public Comments: None offered.

Announcements:

Commissioner Hopf stated that he will be attending the next Regular Meeting on October 15th via Zoom.

Administration:

1. Chief time cards: Chairman signature
2. Commissioner Hopf travel request signature
3. Claims Payment Request signatures
4. Payroll signatures

Adjournment

With no further business to be conducted, Commissioner Huff made a motion to adjourn. Commissioner Hopf provided a second to the motion and with no discussion, the motion carried unanimously. Chairman Cortner adjourned the meeting at 12:04 PM.

Respectfully Submitted,



Keith C. Cortner, Chairman



Jake Patterson, Fire Chief